

DIPLOMA MAILING REQUEST

PRINT
NAME

FIRST

MIDDLE

LAST

*The name on your diploma will be your name in our records
as of your last quarter of registration.*

ADDRESS

CITY

STATE

ZIP

PHONE

E-MAIL

PROGRAM

DEGREE

DEGREE DATE

A signature will be required upon delivery.

Diplomas for current graduates will be available approximately
8 to 12 weeks after degree conferral date.

The mailing fee is \$20; however, we will mail diplomas at no
charge for School of Nursing students (MEPN, MS, Nursing PhD,
and Sociology PhD) who graduated between spring 2006 and the
present and School of Pharmacy students who graduated between
fall 2006 and fall 2012. To receive your diploma by mail, choose
your payment method below and send this form to:

Transcript and Diploma Unit
UCSF Office the Registrar
UCSF Box 0244
500 Parnassus Avenue MU-200W
San Francisco CA 94143

PAYMENT METHOD

- Check or money order (payable to UC Regents)
- Credit card (Visa, MasterCard, Discover, American Express)

Card No. (or phone number if e-mailed — see below)

Exp. Date

For credit-card payments only, you may fax your form to
(415) 476-9690. **Payment card industry policy prohibits us from
accepting credit card information by e-mail.** If you need to submit
this form by e-mail, please enter your daytime telephone number in
the "Card No." field, and we will call you to ask for your credit
card information. Our e-mail address is *registrar@ucsf.edu*.

Please allow one to two weeks for processing.