

## PETITION FOR NAME CHANGE AFTER GRADUATION

### CURRENT NAME IN UNIVERSITY RECORDS

Please Print or Type

Name \_\_\_\_\_  
Last First Middle Suffix (e.g., Jr.)  
Date of Graduation \_\_\_\_\_ UCID or SAA User ID (if known) \_\_\_\_\_ Date of Birth \_\_\_\_\_  
School & Major \_\_\_\_\_ Degree (e.g., Ph.D., M.D., Certificate) \_\_\_\_\_

### REQUESTED NAME IN UNIVERSITY RECORDS

Please Print or Type

Name \_\_\_\_\_  
Last First Middle Suffix (e.g., Jr.)

### DIPLOMA OR CERTIFICATE REISSUE (optional)

Complete this section to order a diploma or certificate in your new name. The reissue fee is \$50 per diploma or certificate. A reissued diploma or certificate is optional. Processing time is 3-4 months.

Please explain why you need a diploma or certificate in your new name: \_\_\_\_\_  
\_\_\_\_\_

- I have attached or enclosed my previous diploma or certificate.  
 My previous diploma or certificate was lost or destroyed. The circumstances of the loss or destruction are: \_\_\_\_\_  
\_\_\_\_\_

When my diploma or certificate arrives:

- Please notify me and hold it for pickup  Please mail it to me (\$20 mailing fee per diploma or certificate)

Address \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_

### DOCUMENTATION OF NAME CHANGE

Please provide either:

- A court order showing your old name and new name; or
- A marriage license. If your marriage license does not specify your new legal name, also provide a driver license, passport, or social security card showing the name you request for your university records, including transcripts.

### FEES & PAYMENT

Name change fee is \$15. Optional diploma/certificate reissue fee is \$50 per diploma. Optional mailing fee is \$20 per diploma or certificate.

- Check or money order payable to UC Regents  
 Visa / MasterCard / Discover / American Express Card No. \_\_\_\_\_  
Expiration Date \_\_\_\_\_

### CERTIFICATION

I declare under penalty of perjury that the foregoing information is true and correct and that all documents that I have attached or provided along with this petition are originals or genuine copies of the originals.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature must match requested name change

- ⇒ If you present this form in person at the Office of the Registrar, please bring photo identification and sign in the presence of our staff. If you mail this form, we require you to notarize it. Please remember to include attachments.

For office use only

Received by \_\_\_\_\_ Date \_\_\_\_\_ Total Fee \_\_\_\_\_ Diploma Return Date \_\_\_\_\_