

PETITION TO CONVERT DNS DEGREE TO Ph.D. IN NURSING

Alumni admitted between 1969 and 1997 who received a Doctor of Nursing Science (DNS) degree may submit this petition to request conversion of their degree to a Ph.D. in Nursing. No charge applies to convert a degree. Alumni who have a DNS diploma must return the old diploma to the Office of the Registrar. The fee to issue a new diploma is \$50. The fee to mail a new diploma is \$20. The fee for a Petition for Name Change After Graduation is \$15. Please use a Transcript Request Form (available at <http://registrar.ucsf.edu>) to order new transcripts.

Name _____ Phone _____
Last First Middle Suffix (e.g., Jr.)

Mailing Address _____ E-mail _____

City _____ State _____ ZIP _____ Country (if not U.S.) _____

Date of Graduation _____

CERTIFICATION

Please convert my DNS degree to a Ph.D. in Nursing. I declare under penalty of perjury that the information on this petition is true and correct.

Signature _____ Date _____

DIPLOMA STATUS (check one)

- ☐ I have attached or enclosed my previous diploma or certificate.
- ☐ My previous diploma or certificate was lost or destroyed.
The circumstances of the loss or destruction are:
- _____

- ☐ I do not have a diploma and did not ever receive a diploma.

Please allow 6 weeks for processing.

The name on your diploma will match your name in our records. Please call us if you are unsure which name is in your records. If you are requesting your diploma in a new name, please also submit a Petition for Name Change After Graduation. (You do not need to fill out the Diploma or Certificate Reissue section of the Petition for Name Change After Graduation.)

MAILING INFORMATION (check one)

When my diploma arrives:

- ☐ Please notify me and hold it for pickup.
- ☐ Please mail it to me (\$20 fee).

FEES & PAYMENT

Diploma reissue fee is \$50. Optional mailing fee is \$20 per diploma.

- ☐ Check or money order payable to UC Regents
- ☐ Visa / MasterCard / Discover / American Express Card No. _____ Exp. Date _____

Petitions containing credit card numbers must be submitted by mail or fax only.

For office use only

Received by _____ Date _____

Date diploma ordered _____ Date diploma mailed or notification card sent _____