



University of California
San Francisco

Office of Admission and Registrar
San Francisco, CA 94143-0244
(415) 476-8850

RECLASSIFICATION

STATEMENT OF LEGAL RESIDENCE

Read carefully and answer each question. Incomplete forms will be returned.

FOR DEPUTY'S USE ONLY

☐ Resident

☐ Nonresident

By: _____ Date: _____

☐ ARC
☐ DL
☐ VR
☐ VEH R
☐ BA
☐ PAC
☐ PAE
☐ TXS

PRINT NAME	_____	_____	_____	_____	_____	_____
	Last	First	Middle	Date of Birth	Social Security Number	
PRESENT MAILING ADDRESS	_____			PERMANENT RESIDENCE ADDRESS		
	Number	Street	_____	Number	Street	_____
	City	State	Zip	City	State	Zip
	Telephone () _____			Telephone () _____		

Do you claim to be a resident of California? ☐ Yes ☐ No
Are you a citizen of the United States? ☐ Yes ☐ No
If no, have you been awarded.....1) permanent residence? ☐ Yes ☐ No
2) employment authorization? ☐ Yes ☐ No
3) temporary residence? ☐ Yes ☐ No
Dates awarded (1) _____ 2) _____ 3) _____
Alien registration number _____
Visa type _____ valid from _____ to _____
Please provide proof of status

Dates of Physical Presence in California ☐ Continuously since birth

From _____ to _____ If you claim California residency but have been
absent from the state for more than six weeks
From _____ to _____ during the last 12 months, please attach a
statement explaining your absence.
From _____ to _____

Financial Information

Last calendar year This calendar year

What is your source of financial support? _____
Did you/will you file a California RESIDENT income tax return? ☐ Yes ☐ No ☐ Yes ☐ No
Did you/will you file a RESIDENT income tax return in another state? ☐ Yes ☐ No ☐ Yes ☐ No
If yes, what state _____
Employment status:
Worked in California ☐ Yes ☐ No ☐ Yes ☐ No
Worked outside California ☐ Yes ☐ No ☐ Yes ☐ No
Did you receive loans, scholarships or benefits that required residence outside California? ☐ Yes ☐ No ☐ Yes ☐ No
If yes, attach an explanatory statement.

Do you hold any professional licenses? ☐ Yes ☐ No
If yes, valid from _____ to _____ in state of _____

Colleges or Universities Attended

From	To	Name of School	State
_____	_____	_____	_____
_____	_____	_____	_____

If you claim to be a resident of California and are/were attending a public school outside California within the last two years, please have the school send a letter stating your residence status for tuition purposes and your permanent address on their records.

U.S. Military Service

	Student	Spouse
Are you currently on active duty	☐ Yes ☐ No	☐ Yes ☐ No
Stationed in California	from _____ to _____	from _____ to _____
Stationed outside California	from _____ to _____	from _____ to _____
State of legal residence	_____	
Are you registered with selective service?	☐ Yes ☐ No	
State of registration	_____	

Motor Vehicle

Do you have a driver's license? ☐ Yes ☐ No
If yes, in which state _____
Date issued _____
Last renewed _____
If a nondriver, do you have a
State identification card? ☐ Yes ☐ No
If yes, in which state _____
Date issued _____
Do you have a motor vehicle? ☐ Yes ☐ No
If yes, date of registration _____
State of registration _____

Voter Registration

Are you registered to vote? ☐ Yes ☐ No
State of registration _____
Date of registration _____
Have you voted within the last 16 months? ☐ Yes ☐ No
If yes, in which state _____ Date _____

Bank Accounts

Checking: _____ State _____ Date established _____
Savings: _____ State _____ Date established _____

Marital Status

If married or registered domestic partner:
Date ____/____/____ State ____
If divorced or partnership terminated:
Date ____/____/____ State ____

What state do you regard as your permanent home? _____
How long has it been your home? _____
Do you plan to remain in California after completing your education? ☐ Yes ☐ No

UCSF Program

What is your program? _____
What is your degree objective? _____

Signature required on reverse

If you are under 24 years of age or have a parent who is a California resident and claims you as a dependent on income taxes, please complete the remainder of this form. If not, please sign and date below.

If a parent is deceased, give date and place of death; otherwise provide all information required.

Father: _____ Date _____ Place _____ Mother: _____ Date _____ Place _____

Are your parents currently on active duty in the United States military?

Father ☐ Yes ☐ No

Mother ☐ Yes ☐ No

Stationed in California:

From _____ to _____ From _____ to _____

Stationed outside California:

From _____ to _____ From _____ to _____

State of legal residence::

Are your parents divorced or permanently separated? ☐ Yes ☐ No

Have you resided with you other parent since divorce or separation?

If yes, who have you been living with?

☐ Yes ☐ No

☐ Mother ☐ Father ☐ Other

If yes, from _____ to _____

Dates of residence with person noted above:

Address _____

From _____ to _____ address _____

From _____ to _____ to _____

From _____ to _____ address _____

Address _____

Student's Father

Father's full name: Last First Middle

Address: Number Street City State Zip

Dates of Father's Physical Presence in California ☐ Continuously since birth

From _____ to _____ From _____ to _____

If he claims California residence but has been absent from the state for more than six weeks during the last 12 months, please attach a statement explaining his absence.

Does he have a driver's license? ☐ Yes ☐ No State I.D. card? ☐ Yes ☐ No

If yes, in what state? _____

Date issued _____

Last renewed _____

Does he own a motor vehicle? ☐ Yes ☐ No

If yes, date of registration _____

In what state? _____

Did he/will he file a California income tax return on his total income?

Last calendar year ☐ Yes ☐ No

If no, what state? _____

This calendar year ☐ Yes ☐ No

If no, what state? _____

Does he claim to be a resident of California?

☐ Yes ☐ No

Is your father

a U.S. citizen? ☐ Yes ☐ No

a U.S. permanent resident? ☐ Yes ☐ No

Date awarded _____

Alien registration # _____

Type of visa _____

Valid from _____ to _____

registered to vote?

State of registration _____

Date of registration _____

Has he voted within the

last 15 months? ☐ Yes ☐ No

If yes, state _____ date _____

Bank accounts (state/date established)

Checking _____

Savings _____

Student's Mother

Mother's full name: Last First Middle

Address: Number Street City State Zip

Dates of Mother's Physical Presence in California ☐ Continuously since birth

From _____ to _____ From _____ to _____

If she claims California residence but has been absent from the state for more than six weeks during the last 12 months, please attach a statement explaining his absence.

Does she have a driver's license? ☐ Yes ☐ No State I.D. card? ☐ Yes ☐ No

If yes, in what state? _____

Date issued _____

Last renewed _____

Does she own a motor vehicle? ☐ Yes ☐ No

If yes, date of registration _____

In what state? _____

Did she/will she file a California income tax return on his total income?

Last calendar year ☐ Yes ☐ No

If no, what state? _____

This calendar year ☐ Yes ☐ No

If no, what state? _____

Does she claim to be a resident of California?

☐ Yes ☐ No

Is your mother

a U.S. citizen? ☐ Yes ☐ No

a U.S. permanent resident? ☐ Yes ☐ No

Date awarded _____

Alien registration # _____

Type of visa _____

Valid from _____ to _____

registered to vote?

State of registration _____

Date of registration _____

Has she voted within the

last 15 months? ☐ Yes ☐ No

If yes, state _____ date _____

Bank accounts (state/date established)

Checking _____

Savings _____

I certify [or declare under penalty of perjury under the laws of the State of California that the statements on both sides of this page and any attachments submitted by me in connection with the determination of my residence are, and each of them is, true and correct.

Signature

Date:

Signed in (city & county):

Privacy Notice: All of the information requested on this Statement of Legal Residence is required (by the authority of Standing Order 110.2(a)-(d) of the Regents of the University of California) for determining whether or not you are a legal resident for tuition purposes. Your registration cannot be processed without this information. The Office of the Registrar on campus maintains the requested information. You have the right to inspect University records containing the residence information requested on this form.

California Residency for Tuition Purposes

Basic Rule

To be classified a California resident for tuition purposes, you must be a financially independent, adult resident of California for more than one year immediately prior to the residence determination date or a minor whose parents are California residents. The residence determination date is the day instruction begins at the last of the University of California campuses to begin instruction for the term.

Establishing Residence for Tuition Purposes

You may establish a residence in California for tuition purposes if you are a financially independent adult. You are not eligible to establish residence if you are an adult alien present in the U.S. with a nonimmigrant status that precludes you from establishing a domicile in the U.S. (including, but not limited to. B, F, H2, H3, J, TN, TD) or an alien without a legal immigration status. To establish residence you must be physically present in California with the intent to make California your permanent home, and you must demonstrate by your actions that you have given up your former residence to establish a residence in California. Once you have established your residence in California, you must reside in California for more than one year (366 days) before you will be eligible to be classified a resident for tuition purposes. If you are in California solely for educational purposes, you will not be considered to have established a residence for tuition purposes, regardless of the length of your stay. Your residence cannot be derived from your spouse, or from your parents unless you are a minor.

Demonstrating Intent

Your intent to be a California resident is judged by your actions. You must show, by the actions you take after you move to California, that you are present in California because you intend to reside here indefinitely, as opposed to being in California to go to school. Acts that may indicate your intent to make California your permanent home include, but are not limited to: establishing a home in California in which your personal belongings are kept; designating California as your permanent address on all records; registering to vote and voting in California elections; registering your vehicle in California and obtaining a California driver's license; paying California income taxes on all income since the date you moved to California; remaining in California during non instructional periods; establishing bank accounts in California; and the absence of these and any other indications of residence in other states or countries during any period for which you claim California residence.

Financial Independence

Unless you are supported by California resident parents, you must be financially independent to be classified a resident for tuition purposes. You are, by definition, financially independent if one or more of the following applies: (1) you are at least 24 years of age by December 31 of the year

you request resident classification; (2) you are a veteran of the U.S. Armed Forces; (3) you are a ward of the court or both of your parents are deceased; (4) you have legal dependents other than a spouse; (5) you are married or you are a graduate or professional student and you were not/ will not be claimed as an income tax deduction by your parents or any other individual for the tax year preceding the term for which you are requesting resident classification; or (6) you are a single undergraduate student who was not claimed as an income tax deduction by your parents or any other individual for the two tax years immediately preceding the term for which you are requesting resident classification, and you have been supporting yourself during those two years and the current year. Note: Graduate students who are graduate student instructors, teaching or research assistants, or teaching associates employed at 49% time or more (or awarded the equivalent in University-administered funds) in the term for which resident classification is sought, are not required to be financially independent.

Rules Applicable to Minors

Generally, unmarried minors derive residence from their parents. If you are under age 18, your residence is the same as the residence of the parent with whom you live. Unless you are an alien who is in the U.S. on a nonimmigrant visa that precludes you from establishing a domicile in the U.S., once you become an adult (age 18), you may establish your own residence. Your residence for tuition purposes continues to be the same as that of your parents until you have been an adult resident of California for more than one year (and have fulfilled the other residency requirements). If you have a parent living, you cannot change your residence by your own act, by the appointment of a legal guardian, or by the relinquishment of your parents' right of control. If you live with neither parent, your residence is the same as the parent with whom you last lived. You can derive California residence from a parent if that parent satisfies the one year durational requirement.

Exceptions to the Rules Applicable to Minors

There are some exceptions to the rules above related to minors. If you are a minor and any of the following circumstances apply to you, you may be eligible to be classified a resident for tuition purposes: (1) you have a California resident parent and you move to California to begin residing with that parent prior to your 18th birthday, (2) your parents were California residents who have moved to another state and you remain in California and enroll in a California public post secondary institution within one year of your parents' departure, (3) you support yourself and you live in California for more than one year immediately prior to the term, (4) you have been living with and been supported by an adult other than your parents for more than two years immediately prior to the term.

Exemptions from Nonresident Tuition

The following categories of students may be entitled to an exemption from nonresident tuition: (1) members of the U.S. military stationed in California on active duty and their spouses and dependent children; (2) unmarried dependent children under age 21 and spouses of members of the UC faculty who are members of the Academic Senate; (3) unmarried dependent children and spouses of full time UC employees who are assigned to work outside of California; (4) children and spouses of deceased public law enforcement or fire suppression employees killed in the course of their official duties who were California residents at the time of their death; (5) dependent children of California residents; (6) graduates of a California high school operated by the Federal Bureau of Indian Affairs; (7) credentialed employees of a California public school; (8) amateur student athletes training at the US Olympic Training Center in Chula Vista; (9) students who attended high school in California for three years and graduated from a California high school (or attained the equivalent), except students who are nonimmigrant aliens; (10) surviving dependents of California residents killed in the 9/11/01 terrorist attacks; (11) recipients of the Congressional Medal of Honor and their children under age 27.

Temporary Absences

If you are in the process of establishing residence in California for tuition purposes and you leave California (e.g., if, during the summer break, you return to your former home state or to the state in which your parents reside, you will be presumed to be in California solely to pursue your educational objectives. Only convincing evidence to the contrary will rebut this presumption. Students who are in California solely for educational purposes are not eligible to be classified as residents for tuition purposes regardless of the length of their stay in California.

If you have been classified as a resident and you leave California, your absence could result in the loss of your residence status unless you can show that your absence was temporary and that while you were away you maintained your California residence and did not acquire a residence elsewhere.

Petitions

You may obtain petitions from the Office of the Registrar, 500 Parnassus, MU200W, for a change from nonresident to resident status or for the California tuition exemption for eligible California high school graduates. Petitions must be submitted at least three weeks prior to the following dates: Fall quarter, July 15; Winter quarter, October 15; Spring quarter, January 15.

Time Limitation for Providing Documentation

If additional documentation is required for residence classification or for the tuition exemption, you will be allowed until the last day of the quarter in which you are applying for classification of your status to provide documentation.

Incorrect Classification

If you have been incorrectly classified as a resident, or incorrectly determined to be exempt from nonresident tuition, such errors will be corrected and you will be required to pay all nonresident tuition not paid. If you conceal information or furnish false information resulting in an incorrect determination, you may be subject to student disciplinary procedures. Resident students who have become nonresidents must immediately notify the campus Residence Deputy.

Inquiries and Appeals

Inquiries regarding residence requirements, determination and exemptions should be sent to the Residence Deputy, 500 Parnassus, MU200W, San Francisco, CA 94143 0244, (415) 476-8850 or the Principal Legal Analyst, 1111 Franklin Street, 8th Floor, Oakland, CA 94607. NO OTHER UNIVERSITY PERSONNEL ARE AUTHORIZED TO SUPPLY INFORMATION REGARDING RESIDENCE REQUIREMENTS AND EXEMPTIONS.

YOU ARE CAUTIONED THAT THIS IS NOT A COMPLETE EXPLANATION OF THE LAW REGARDING RESIDENCE AND THAT CHANGES MAY HAVE BEEN MADE IN THE RESIDENCE REQUIREMENTS BETWEEN THE PUBLICATION OF THIS STATEMENT AND THE RELEVANT RESIDENCE DETERMINATION DATE. Any student may, following the final decision of the Residence Deputy, appeal a nonresident classification in writing to the Principal Legal Analyst within 30 days of notification of the Residence Deputy's final decision.